

INDIVIDUAL CUSTOMER INFORMATION UPDATE FORM

Dear Valued Customer,  
Kindly complete this form to enable us serve you better (All changes in current information must be supported by documented evidence).

Account Update

BVN Linkage

Account Reactivation

Reason for Dormancy

Bank Verification Number (BVN)

Unfreeze (KYC Deficiency)

National Identification Number (NIN)

Bank Domiciliation

Account Number 1

Account Number 3

Account Number 2

Account Number 4

Title

Dr.

Mr.

Mrs.

Miss

Others

Surname

First Name

Middle Name

Mobile Telephone

Preferred

Replacement

Additional

Valid Email Address

Wrong Date of Birth

Correct Date of Birth

Marital Status

Single

Married

Divorced

Separated

Widowed

Current Home Address

Nationality

Occupation

City

State

Country

Employer's Name and Address

For customers abroad

Country Code

State Code

Number

Mobile Telephone

Int'l Address (Not P. O. Box)

Mode of Identification

International Passport

Driver's License

National ID Card

Voter's Card

Others

ID Number:

Date Issued:

Expiry Date:

Non Nigerian

Diplomatic mission

Nationality

Passport No

Country of Issue

Date Issued:

Expiry Date:

Work/Residential Permit

Yes

No (If Yes)

Date Issued:

Expiry Date:

Account Migration

Existing Account Class

New Account Class

ACCOUNT UPDATE CONFIRMATION SLIP

This section is to be filled by the Bank's Official

Date:

Branch

Officer's Stamp and Signature

Change of Name

Reason for Change of Name

☐ Marriage

☐ Others(Please Specify)

Customer’s Former Name

Surname

First Name

Middle Name

Customer’s New Name

Surname

First Name

Middle Name

\* In case a valid Marriage Certificate (issued under the Marriage Act) is not available, customer should provide a copy of Sworn Affidavit and Newspaper publication.

FirstAlert Subscribers Only

Alert Deactivation

☐

Old Mobile Number

Old e-mail Address

Alert Activation

☐

New Mobile Number

New e-mail Address

Disclaimer

By the customer's request for deactivation of transaction alert (SMS Alert and/or Email Alert)/ monthly e-statement, First Bank of Nigeria Ltd. shall not be liable for any loss claim, fault or neglect arising from or occasioned by insufficient or lack of information on the account.  
Deactivation would take effect within 48 hours.

Indemnity for SMS Alert Deactivation Only

I/WE hereby unconditionally and irrevocably hold FirstBank harmless, indemnify and keep indemnified FirstBank against all losses, damages, liabilities, claims, suits, fines, charges, expenses, costs (including attorney fees and expenses) howsoever arising, which FirstBank may incur or suffer or which may be brought against FirstBank by any person as a result of the deactivation of the SMS Alert on my account.

I / WE CONFIRM THAT THE INFORMATION PROVIDED BY ME/ US IS TRUE, CORRECT AND COMPLETE

I / WE HEREBY AGREE THAT THE INFORMATION I/WE HAVE PROVIDED ABOVE WILL BE USED BY THE BANK TO UPDATE MY/OUR BANKING RECORDS FROM TIME TO TIME

I / WE AGREE TO INFORM THE BANK FROM TIME TO TIME, IF THE INFORMATION PROVIDED ABOVE CHANGES

Customer’s Signature

Date:

D

D

M

M

Y

Y

Y

Y

For Official Use Only

Initiator

Signature

Date:

D

D

M

M

Y

Y

Y

Y

Authoriser

Signature

Date:

D

D

M

M

Y

Y

Y

Y

CHECKLIST

(Original of the underlisted documents must be sighted).

☐ 1. Photocopy of valid ID e.g. Int’l Passport, Driver’s License, National ID card or Voter’s card

☐ 2. Photocopy of utility bill

☐ 3. Photocopy of a Resident permit

In addition for name change, kindly provide marriage certificate under the act or newspaper publication/sworn affidavit where applicable.