**HOW TO APPLY**

Dear Valued customer

Thank you for your interest in opening a First Diaspora account with us.

Kindly fill the attached requisite forms and provide requirements below.

**Link** to Account opening form with data consent form

**Link** to tax forms (customers in America region should fill all 3 tax forms while other region fills the account opening supplement form and tax self-certification form only)

**Link** to Email indemnity form

1. 2 Passport photographs (to be affixed in the appropriate sections on the form and mandate card).
2. Write your full name on the mandate / signature card to reflect your name in this order **SURNAME, FIRSTNAME, MIDDLENAME** , write other details and sign below.
3. Valid Means of Identification (anyone of ***Nigerian International Passport / Nigeria Driver’s license/ NIN National Identification Number slip / valid Foreign ID e.g Foreign International passport , residence permit (if place of birth is Nigeria*** *or a place in Nigeria )*

*N0TE \*Expired Nigerian International passport is required to support the foreign ID.*

1. Valid proof of foreign address (includes but not limited to anyone of ***Utility bill not exceeding 3 months / Foreign Bank statement/ Foreign driver’s license/ Purchase Invoice/ Letter from Multinational, Oil and Gas, Energy companies to confirm residence****). The documents must indicate your foreign address in English*
2. Two satisfactory references from any two referees that operate a current account with a Nigerian bank (applicable to current and domiciliary accounts opening only). The referees should fill and sign the reference slip in the account opening package

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1. BVN (Bank Verification Number) should be provided before or after account opening. For available BVN enrollment centers overseas, please check this link [**https://nibss-plc.com.ng/bvn/#enrollment-1**](https://nibss-plc.com.ng/bvn/#enrollment-1)
2. Indicate your expected annual income in the section provided on the form.
3. Fill the tax forms by providing your tax identification number in your country of residence if eligible.

 9.**Accompanying documents (Proof of Address & Valid ID) must be attested to or verified by any of the under listed authorities:**

1.      Notary Public

2.      Nigerian Embassy/High Commission/Consulate

3.      FBN Rep Office Staff or First Bank staff in Nigeria that knows customer

4.      Lawyer/Solicitor

5.      Court

6.      Police Station

7.      Commissioner of Oaths

8.      Public Library / Post Office

9. Director of Students Affairs (if customer is a student)

10. Your Foreign Bank

11. Notable/ Registered professional bodies like ICAN etc.

**Please advise the attester to stamp the supporting documents as the signature alone would not suffice and also ensure that the contact details and designation of the attester is included.**

The completed account opening form with the requirements should be scanned to   Diasporabanking@firstbanknigeria.com in PDF format , account will be opened as soon as the documents are received.

Best Regards,